



**Carolinas District of Circle K International  
June Board Meeting and President's Council**

Monday, September 27, 2021

7:00 pm Board Meeting

Google Meet

**Agenda:**

- A. Call to Order District Board Meeting
  - a. Governor Matt called the meeting to order at 7:04 pm.
- B. CKI Pledge and Pledge of Allegiance
- C. Roll Call/Attendance
  - a. District Board Members:
    - i. Governor Matthew Sorrells - Present
    - ii. Secretary-Treasurer Priyanshu Saxena- Present
    - iii. Lt. Governor & Con-Con chair Kasson Mitchell- Present
    - iv. Assistant DA Dawn Puderbaugh Hodges - Present
    - v. District Administrator Jennifer Hethcox- Present
    - vi. Lt. Governor & Membership Development & Education Chair Kaitlin Cirillo - Present
    - vii. Assistant District Administrator Chelsie Higdon - Present
  - b. President Council Members
    - i. USC Aiken President Bre - Present
    - ii. UNC President Hannah - Present
    - iii. Campbell President Miracle - Present
    - iv. Wake Forest President Will - Present
    - v. NC State President Travis - Present
- D. Approval of minutes from last meeting
  - a. Kaitlin moved to approve the July board meeting minutes
  - b. Kasson seconded the motion
  - c. Minutes were approved
- E. President's Council Reports
  - a. App State - No Report Provided
  - b. Campbell -
    - i. 2 exec Board meetings, 1 board meeting, 1 club meeting

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- ii. Get scheduling done
- iii. Start planning haunted trail
- iv. Get in touch with sponsoring club
- v. New treasurer
- vi. Plan service events
- vii. Train new treasurer before dues
- viii. Not sure about how many members, only one new member showed at meeting
- ix. Reach out to Board for potential new officer training
- c. CVCC - No Report Provided
- d. Coastal Carolina - No Report Provided
- e. Duke - No Report Provided
- f. ECU - No Report Provided
- g. Elon -
  - i. Getting into swing of things
  - ii. Get members to attend meetings
  - iii. Get better meeting advertisement around campus for meetings
  - iv. Dog toys tomorrow (Sept 28)
  - v. Sunday (Oct 10) - collab with Active Minds to do yoga on campus
  - vi. Ice cream social next meeting
- h. High Point - No Report Provided
- i. NC State -
  - i. 4 club meetings
  - ii. 1 Board meeting
  - iii. Last saturday helped Cary JC with concessions - got 700 dollars
  - iv. Volunteered at Bug Fest
  - v. Invasive species removal
  - vi. Decorated lunch bags for Meals on Wheels
  - vii. Estimate of 25 members who have gotten at least 1 club hour
- j. UNC -
  - i. 56 service hours
  - ii. Exec and Officer Meeting
  - iii. New Social Chair/Fellowship Chair

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- iv. Tabled at UNC SmallFest during August
- v. Hosted 2 socials during September, one virtual and one in person
- vi. Had two successful virtual GBMs
- vii. Volunteered with Carolina Athletics at two football games and are scheduled to volunteer at the rest of the in person games this year
- viii. UNC SmallFest Grant of \$250 to host club event
- ix. Fundraising event at Chipotle tomorrow (Sept 28) night
- x. Estimate of 74 members on roster, 60-65% have attended meetings
- k. UNC Charlotte - No Report Provided
- l. UNC Greensboro - No Report Provided
- m. UNC Wilmington - No Report Provided
- n. USC Aiken (Presented by Matt) -
  - i. 20 Hours with K Fam
  - ii. Annabella Black - outstanding member
  - iii. First meeting soon
  - iv. Networking for new members personally
  - v. Annabella possible future VP
  - vi. Building more connections with the Kiwanis of Aiken
    - 1. Attended their Installation Dinner where I had the chance to speak about our club
  - vii. Building connections with our old high school through community service by doing our tradition of painting the bulldog paws on The Bluff hill
  - viii. Working on implementing a mentorship program with the local Boys' and Girls' Club
    - 1. led a class with their teens about the importance of self-love, self-worth, and self-growth
  - ix. advertised CKI through USCA's student news, TVs, Stall Wall weekly, and our social medias
- o. USC - No Report Provided

- p. Wake Forest -
    - i. 40 Service hours
    - ii. 3 Exec meetings
    - iii. 1 club meeting
    - iv. Freshman Ambassador Position
    - v. 18 potential members came to first meeting
    - vi. Held first UNICEF Donut Sell event raising \$70
    - vii. Upcoming events: Humane Society and Trash Cleanup
    - viii. Goal is to have an event weekly (in person and virtual) for all members to participate
  - q. Western Carolina (Presented by Kasson)-
    - i. First meeting, 10 people who signed up came
    - ii. Looking for potential VP
    - iii. Potential Service Project - The Mass Singer (3 dollars a ticket)
    - iv. Planning a prom for High School Class of 2021
    - v. Membership induction ceremony this upcoming week
  - r. Sandhills CC (Presented by Matt) -
    - i. 5 Service hours
    - ii. 5 club meetings
    - iii. Get on our feet
    - iv. Get name out in the community
    - v. Goal of at least 1 service project per month
    - vi. Came up with 2 service projects for October
      - 1. Blankets for homeless shelters
      - 2. Volunteer at a food bank
    - vii. Kaitlin will train VP and treasurer
- F. Committee Reports
- a. Con-Con Chair
    - i. Fall Call registration is open - \$95 per person
    - ii. Nov 12-14
  - b. Membership Development & Education Chair
    - i. Creating resources
    - ii. Helping clubs with recruitment and retention early in the year
    - iii. On track with goals
    - iv. Recruitment and Retention Workshop on Oct 2
    - v. SHCC had successful recruitment day

- vi. Trying to start reading to elementary school kids in Elon (Burlington K-Kids & Kiwanis)
- vii. Should she continue Town Halls?
- c. Service Chair (Presented by Matt)
  - i. Planning for Oct 2nd, form - done
  - ii. Refining ideas for Fall challenges - done
  - iii. Preparing reflection questions for Oct 2 - in progress
- G. Lt. Governor Reports
  - a. Kasson Mitchell
    - i. App State is in rebuilding process
      - 1. Attempting to reach out to former President Lindy
  - b. Kaitlin Cirillo
    - i. 8 hours in September
    - ii. On track with majority of goals
    - iii. Club reports are on track
      - 1. UNC W is looking for more info from Kiwanis advisor
  - c. Christelle Barakat (Presented by Matt)
    - i. Newsletter - sent out
    - ii. Drop in hours
    - iii. Created GroupMe and added people who needed to be added
    - iv. Service elements - mostly done
- H. Secretary-Treasurer Report
  - a. Met with Jen and turned in individual goals
  - b. Sent out email to all secretaries, treasurers (if none was listed in the directory, reached out to President
  - c. Attended 2 Board Meetings
  - d. Shared contact information ([secretary-treasurer@carolinascki.org](mailto:secretary-treasurer@carolinascki.org) OR [psaxena@unc.edu](mailto:psaxena@unc.edu) OR 609-578-9897)
  - e. Will send out text/voicemail this upcoming week as CMR Reminders
  - f. Congrats UNC Chapel Hill for having the most hours
  - g. Be ready for gathering and paying dues. Dues will remain the same as last year: 5,000+ students = \$600 for International; -5,000 students = \$450. PLUS district dues at \$9.00 per person.
    - i. Dues are payable October 1, due by November 1, 2021

- h. 252 total service hours reported - check to see if your club has turned in service hours up to this point (you may go back and fill in missing months). They are important when looking back on the year and when it's time to give out rewards
- I. Governor's Report
  - a. Hosted Board meeting every month so far
  - b. Roughly 30% membership increase (not accurate)
  - c. Newsletter sent out each month so far
  - d. CKI Week
    - i. Start of CKI week (Choose CKI)
    - ii. Promotion of Circle K International - each day has a new theme
    - iii. Send pictures of the themes for District Social Media
  - e. Fall Call
    - i. Nov 12-14
    - ii. Promote to clubs - Cap of 50 people
  - f. October 2nd Day of Service
  - g. District Goals - mostly accurate aside from maybe membership total and service hours
- J. Administrators Reports
  - a. Assistant Administrator Chelsie
    - i. 8/18 clubs have submitted goals or attended training
    - ii. Standardize awards process
      - 1. Worked with admin team for options
      - 2. 4 options, board needs to decide on one in terms of budget:

JotForm	Formstack	Google Forms	Formplus
<b>Costs and Features</b> Users: 1 Forms: 25 Submissions: 1000 a month Storage: Unlimited Costs: 29 a month or 288 a year Allows attachments: Yes Export to PDF: Yes Form Calculations: Yes Save as you go: Yes	<b>Costs and Features</b> Users: 1 Forms: 20 Submissions: 1000 a month Storage: 1 GB Costs: 59 a month or 600 a year Allows attachments: Yes - 15 only per form. Export to PDF: No Form Calculations: No Save as you go: Yes	<b>Costs and Features</b> Users: Unlimited Forms: Unlimited Submissions: Unlimited Storage: 10 MB per Form Costs: Free Allows attachments: Yes - 10 MB per Form Export to PDF: Yes - Print - Save As PDF Form Calculations: No Save as you go: No	<b>Costs and Features</b> Users: 1 Forms: Unlimited Submissions: 1000 a month Storage: 20 GB Costs: 25 a month or 240 a year Allows attachments: Yes Export to PDF: No Form Calculations: Yes Save as you go: Yes
<b>Pros</b> 1. Unlimited Storage for Attachments. 2. Could cut back on scoring time potentially.	<b>Pros</b> 1. Chelsie is familiar and can build easily within 2. International uses formstack so can help others understand how it work and encourage more clubs to apply. 3. Save as you go feature.	<b>Pros</b> 1. Most users are familiar with the product. 2. Could potentially do one form with multiple options. 3. Cost = Free.	<b>Pros</b> 1. Cheaper Option 2. Can cut back on scoring time potentially
<b>Cons</b> 1. Monthly or Yearly Subscription - Second Most Expensive. 2. Unfamiliar with the platform.	<b>Cons</b> 1. Monthly or Yearly Subscription - Most Expensive 2. Doesn't save attachments in save as you go model / limited # of attachments per form.	<b>Cons</b> 1. Users won't be able to save as they go unless they have a Google Classroom account and then only up to 30 days.	<b>Cons</b> 1. Unfamiliar with the platform.

- iii. Keep officers on track in terms of the awards process
- iv. Selling magnets and positivity stickers
  - 1. \$8 for a sticker and magnet
  - 2. Google Form in GroupMe
  - 3. Facebook for more information
- b. Assistant Administrator Dawn
  - i. Reach out and remind clubs - if there is any issue with contacting a Kiwanis Club, reach out to Dawn
- c. District Administrator Jennifer
  - i. Spoke to Kiwanis Board and shared projects
  - ii. UNC Greensboro President seeked additional leadership webinars - first on Wed (Sept 29)
    - 1. How to apply what you learn in CKI to a job outside of college?
  - iii. Presidents, let Board know what training/resources you may need to make your club more successful
  - iv. Work on securing resources for Fall Call and DCON
  - v. Club officer training in the Spring
- K. Open Floor and Announcements:
  - a. Jennifer mentioned all who are registered for Oct 2nd day of service
- L. Adjournment
  - a. Kaitlin Cirillo moved to adjourn the meeting
  - b. Kasson Mitchell seconded the motion
  - c. Governor Matt adjourned the meeting at 8:21 pm