Carolinas District of Circle K International
Pre-District Officer Training Conference
Sunday, April 7th, 2019
Hampton Inn - Pineville, NC

Attendance

District Governor- Cameron Kate McVay
District Secretary-Treasurer- Elizabeth Thornton
District Bulletin Editor- Ricky Estrada
Blue Ridge Lt. Governor- Erik Reyes
Capital Lt. Governor- Sara Lafontaine
Coastal Lt. Governor- Lisa Baxter
Metro Lt. Governor- Azal Abduh
Palmetto Lt. Governor - Damian Porter
Triad Lt. Governor- Adriana Ortiz
Service Chair – Lindsay Banks
MD&E/K-Fam Chair–
Con-Con Chair- Katie Grant
OTIC Chair- Kelvin Pineda
District Administrator- Jennifer Hethcox
Assistant District Administrator- Dawn Puderbaugh Hodges

Guests
None

Executive Summary

The DOTC District Board Meeting was called to order at 9:56 am by District Governor Cameron Kate McVay.

The Board Approved the 2019 Pre-DOTC Board Meeting Minutes.

Board and Administrators gave their board reports.

The 2019-2020 Carolinas District Board Goals were adopted.

The 2019-2020 Carolinas District Board Budget was approval was postponed.

The DOTC District Board Meeting was adjourned at 10:56 am by District Governor Cameron Kate McVay.
1) **Call to Order**
   a. Cameron Kate McVay, District Governor – 9:56 EST

2) **Pledge**
   a. Kelvin Pineda, Immediate Past Governor

3) **Roll Call**
   a. Absent: Ricky Estrada District Bulletin Editor, Damian Porter Palmetto Lt. Governor, Adriana Ortiz Triad Lt. Governor

4) **Rules for District Board Meeting**
   a. Following Robert’s Rule of Order
   b. State name and position when making a motion or second
   c. Discussion limited to 10 minutes

5) **Approval of Minutes**
   a. Pre-DOTC Board Meeting Minutes
      i. Cameron Kate McVay entertained the motion to approve the Pre-DOTC board minutes
      ii. Moved by Sara Lafontaine, Capital Lt. Governor
      iii. Seconded by Azal Abduh, Metro Lt. Governor
   iv. **Motion Passes**
      1. 6 ayes, 0 opposed, 0 abstentions

6) **Secretary-Treasurer Report: Elizabeth Thornton**
   a. Goals
      i. Work with clubs to get dues and CMRs in on a time
      ii. Interact with all secretaries and treasurers
      iii. Send out a monthly newsletter
   b. Contact Information
      i. Working to get this information out as soon as possible
   c. Approval of Budget
      i. Think that it needs to be postponed to a later meeting
   d. Reimbursements
      i. Form will be sent out after budget is approved

7) **Bulletin Editor Reports: Ricky Estrada**
   a. Goals
   b. Expectations

8) **Lt. Governor Reports**
   a. Blue Ridge: Erik Reyes
      i. Expectations – develop a relationship with this year’s board, think it will grow himself as a leader, work to grow Blue Ridge division in membership
      ii. Goals – increase membership by 20%, create functional relationship with Kiwanis club, have a presence in district events, one divisional during the year, maintaining communication with the district and division
   b. Capital:
i. Expectations – work with clubs in capital division to have more membership retainment, develop of fellowship, working with all of
ii. Goals – strengthen the division itself, work with more with developing inter-clubs and communications within clubs in the division
c. Coastal:
i. Expectations – learn new skills, see new aspects of the Kiwanis Family, grow stronger clubs, excited to work with the board
ii. Goals – successfully assist clubs in every aspect, reactivate or charter a club, get all forms in on time, create a website that is functional for the division, complete 2 or more divisional projects, bridge gap between key club and cki, have a large presence at district events
d. Metro:
i. Expectations – opportunity of working on the board, meeting more people in the division and the district, taking advantage of the opportunity to strengthen leadership skills
ii. Goals – to create thriving clubs, communicate with clubs monthly, have a divisional service project, and divisional social, work on membership drives, strengthen the relationship with key club, charter or reactivate a club (Queens, Davidson, Belmont Abbey)
e. Palmetto:
f. Triad:
9) Committee Chair Reports
a. Service: Lindsay Banks
i. Expectations – getting to work with everyone, and planning service events, and growing as a leader
ii. Goals – increase the number of service hours in Carolinas, research organizations that could hold a large service project, promote and educate members on preferred charities and service
b. Con-Con
i. Expectations – develop communication and leadership skills, bonding with the district board and Carolinas members, welcome old and new CKI members in the Carolinas to create a welcoming environment for all CKI members coming to district events
ii. Goals – create a successful FCC and DCON, have an event that flows, increase attendance
c. MDE
d. OTIC
i. Convention – CKIx need people from Carolinas District, have 3 international candidates running from Carolinas

10) Governor Report: Cameron Kate McVay
   a. District Budget
      i. Cameron Kate McVay entertained the motion to postpone the approval of the District Budget
      ii. Moved by Azal Abduh, Metro Lt. Governor
      iii. Seconded by Erik Reyes, Blue Ridge Lt. Governor
      iv. Motion Passes – District Budget Approval Postponed
         1. 6 ayes, 0 opposed, 0 abstentions
   b. 2019-2020 District Goals
      i. Cameron Kate McVay entertained the motion to approve 2019-2020 Carolinas District Goals
      ii. Moved by Azal Abduh, Metro Lt. Governor
      iii. Seconded by Sara Lafontaine, Capital Lt. Governor
      iv. Motion Passes – Carolinas District Goals Approved
         1. 6 ayes, 0 opposed, 0 abstentions
   c. GATC – going next weekend
   d. Goals: believe that it is going to be a good year with an increase in fellowship to grow the Carolinas District

11) District Administrator Report: Jennifer Hethcox
   a. Expressed thanks to group for a great DOTC and excited to see what the upcoming year holds
   b. Wants board to stretch their leadership skills
   c. Admin are here to keep you in check budget and legal wise – not here to lead – it is student lead organization
   d. You should be a student first, CKI second – take time to take care of yourself mentally if need be
   e. Next official board meeting will be close to halfway point – FCC is the halfway point; so, use the summer to get ahead and plan
   f. Admin has resources if need be
   g. Always asks if you have questions – we are here for the board

12) Assistant District Administrator Report: Dawn Puderbaugh Hodges
   a. Impressed with board and think that we’re off to a great start
   b. Excited for first year as assistant district admin and thinks that this is going to be a great year
   c. Reach out if you have questions

13) Open Floor
   a. What is the last day to register for Kiwanis One Day? – Azal Abduh Metro, Lt. Governor – April 7th

14) Announcements
    a. There will be summer phone calls
       i. We will approve budget on one of these calls
b. There will be a summer board meeting in August at Kiwanis DCON, which is a required event

15) Adjournment
   a. Cameron Kate McVay, District Governor entertained the motion to adjourn the meeting
   b. Moved by Azal Abduh, Metro Lt. Governor
   c. Seconded by Erik Reyes, Blue Ridge Lt. Governor
   d. Motion Passes
      i. 6 ayes, 0 opposed, 0 abstentions
   e. Meeting Adjourned at 10:56 EST